



## ***Recruitment Management System (RMS) Update***

RMS Human Resources Users,

In June 2018, the RMS HR User Home Page will be enhanced with some new features to provide additional functionality for RMS HR users. These features will provide new search and filters tools for searching your Inbox (postings and hiring proposals) and your Watch List. HR users will also be able to un-watch postings directly from the RMS HR User Home Page.

Additionally, The RMS HR User Home Page will be enhanced with some basic dashboard metrics focused on filled and open postings and Inbox workflow.

To help RMS HR Users adjust to the enhanced format of the RMS User Home Page, please refer to the [RMS HR User Home Page Enhancements Job Aid](#). There is no action that you need to take other than to be aware of these changes and use the enhanced Home Page per your normal practices.

Website updates about the RMS may be found at this link:

<http://www.dhrm.virginia.gov/agencyhumanresourceservices/recruitmentmanagementsystem/rms-upgrade/rmsupgradeinfohumanresourcesmanagement>.

Please submit questions and suggestions to [rmsinquiry@dhrm.virginia.gov](mailto:rmsinquiry@dhrm.virginia.gov). We will respond to your email as soon as possible. Thanks!

